



Florida Center for Nursing Quarterly Board of Directors Meeting

Wednesday, December 13, 2023
AdventHealth Wesley Chapel Healing Plaza
2590 Healing Way, Wesley Chapel, FL 33544
Healing Plaza Classroom

Mission:

The Florida Center for Nursing is established to research and address issues of supply and demand for nursing, including issues of recruitment, retention, and utilization of nurse workforce resources.

Vision:

The Florida Center for Nursing is the definitive source for information, research, and strategies addressing the dynamic workforce needs of nursing in Florida.

Values:

Responsibility, Integrity, Inclusivity, Transparency, Bravery

Business Meeting Minutes

9:01 a.m. Business Meeting called to order and roll call conducted.

Attendance

FCN Board of Directors:

Kristina Cloversettle, Julianne Colle, Suzanne Depew, Mary Anne Enns, Michele Heston, Robert M. Keiser, Louisiana Louis, Robin McGuinness, Jacqueline Munro

FCN Staff :

Rayna Letourneau, Ana Sanchez, Jason Bartos

Guests:

Joe Baker, Executive Director FL Board of Nursing
Ashlee Gates, Patient Outcomes Data Manager, AdventHealth



Excused:
Jacqueline Munro

Quorum established: Yes.

Recorders: Ana Sanchez and Ashlee Gates
Minutes prepared by Dr. Rayna Letourneau

1. Approval of September 14, 2023 minutes

Motion to approve September 14, 2023 minutes by Ms. Kristina Cloversettle.
Seconded by Dr. Robin McGuinness.

Approved unanimously. Motion carried.

2. Strategic Planning

Reviewed mission, vision, and core values; Dr. Letourneau presented outcomes from strategic planning workshop.

Motion to revise the Florida Center for Nursing’s vision to “The health care needs of the residents and visitors of Florida are met by a competent and sufficient nursing workforce” and values to “Accountability- we commit to deliver on the Florida Center for Nursing’s statutory goals to the nursing profession, the residents, and visitors of Florida; Integrity- we practice high ethical standards through interpersonal and interprofessional relationships; Respect- we cultivate collaborative partnerships that promote access for everyone; Courage- we take bold risks to create innovative best practices to advance the nursing profession” by Dr. Michele Heston. Seconded by Dr. Robert Keiser.

Approved unanimously. Motion carried.

Discussion regarding vision and values. Motion to amend the newly approved vision statement to “The vision of the Florida Center for Nursing is to ensure that the health care needs of the residents and visitors of Florida are met by a competent and sufficient nursing workforce” by Dr. Michele Heston. Seconded by Dr. Robert Keiser.

Approved unanimously. Motion carried.

Discussion regarding core values. Motion to amend the newly approved core values to “Accountability- we commit to deliver on the Florida Center for Nursing’s statutory goals; Integrity- we practice high ethical standards through interpersonal and interprofessional relationships; Respect- we cultivate collaborative partnerships that promote access for everyone; Courage- we take bold steps to create



innovative best practices to advance the nursing profession” by Dr. Mary Anne Enns. Seconded by Dr. Robin McGuinness.

Approved unanimously. Motion carried.

Discussion regarding strategic goals. Strategic initiatives reviewed.

Informational.

Meeting break at 10:15 a.m.

Meeting resumed at 10:35 a.m.

3. Bylaws

Dr. Letourneau requested to reactivate bylaws committee.

Motion by Dr. Mary Anne Enns to establish the bylaws committee as a standing committee led by Dr. Robert Keiser with Dr. Michele Heston serving on committee. The FCN Executive Director to serve as ad hoc member. Seconded by Dr. Robert Keiser.

Approved unanimously. Motion carried.

Discussion regarding the Florida Center for Nursing’s Board of Directors roles and responsibilities, chairperson role description and term, eligibility to serve as chairperson, and establishing officer positions for succession planning.

Motion by Dr. Mary Anne Enns to amend the bylaws article IV to select the roles of board chairperson, board chair elect, and board chair emeritus with terms 2 years as chair, 2 years as chair elect, 1 year as chair emeritus. Seconded by Dr. Robin McGuinness.

Approved unanimously. Motion carried.

Discussion regarding the role of chairperson, eligibility based on appointment terms, designee should be a nurse, length of term, and suggestion to have interim chairperson overlap by one year. Suggested as follows:

- Chairperson (leads the Board)
- Chairperson Elect (in role 1 year before being chairperson)
- Chairperson Emeritus (1 year after being chairperson)
- Chairperson Interim



Motion by Dr. Mary Anne Enns to amend article IV for the officers of the board of directors to include a Chairperson Elect for a 2-year term, a chairperson for a 2-year term, and a chairperson emeritus for a 1-year term. Seconded by Dr. Keiser second.

Approved unanimously. Motion carried.

4. Chairperson Elect Nomination

Motion by D. Mary Anne Enns to elect Dr. Michele Heston as chairperson elect. Seconded by Ms. Julianne Colle.

Approved unanimously. Motion carried.

Meeting adjourned for lunch at: 1145 a.m.

Meeting Resumed at: 12:15 p.m.

5. Quarterly Updates

Updates regarding FCN impact.

Shaping the Future: Becoming Nursing Faculty

A continuing education activity for nurses in Florida, aimed to give high level insight into what it means to take on a nursing faculty role. To date, there are 250 active participants in the course, 103 have completed, more than 350 nurses exposed to this program. The highest rate of completion is in the southeast region.

Data analysis and dissemination

Nursing education program and NCLEX reports will be separated for publication.

Nursing programs that did not respond to the FCN's nursing education program survey were reported to the Florida Board of Nursing (FL BON). FCN will continue to work with FL BON to make recommendations that will improve processes and systems level issues.

The annual report is due to the Governor's office on January 10, 2024, previous calendar year's activities will be included.

The NCLEX report is due to the Governor's office on February 10, 2024.



Informational.

Meeting Break at 1:50 p.m.

Meeting Resumed at 2:00 p.m.

6. FL Board of Nursing Update

Mr. Joe Baker, Executive Director of the Florida Board of Nursing presented regulatory and legislative updates. Next FBON meeting is in February.

FL BON is collaborating with the National Council of State Boards of Nursing to conduct an education workshop in February. The FCN will provide a presentation regarding Florida's NCLEX data.

Informational.

7. Research Committee report

Report by Ms. Suzanne Depew. The research committee met on November 27, 2023. Dr. Letourneau provided an overview of the FCN research agenda and goals.

The supply and demand reports were defined and a publication overview provided. A statistically valid biennial data-driven gap analysis of the supply and demand of the healthcare workforce will be conducted in 2024.

The nursing education program report was defined and a publication overview was provided. The NCLEX report is scheduled to be published in February 2024.

The research committee expressed interest in reviewing potential future grant opportunities.

Informational.

8. Finance Committee report

Report by Dr. Robert Keiser. Thanks to Ms. Jessica Gelabert, Assistant Dean of Finance at USF for guidance and direction. Leftover funds from last fiscal year are considered carry forward and can be used in 2024.



Informational.

9. Academic-Practice Partnerships

Per directors' request at last quarterly meeting, Dr. Letourneau presented the definition of academic-practice partnership as defined by the American Association of Colleges of Nursing (AACN).

Exemplars of various Academic Practice Partnerships were reviewed.

- Winter Haven Hospital and Polk State College Partner for Faculty Externship Program
- University of South Florida and Sarasota Memorial Hospital's Excellence in Nursing Program
- AdventHealth Sebring and South Florida State College Center for Nursing Excellence

Informational.

10. Other Matters

Directors identify the need to add a provision of vote for non-competence to the bylaws. This will be addressed by the bylaws committee prior to the next quarterly BOD meeting in March.

Informational.

Motion to adjourn at 3:07 p.m. called by Dr. Robin McGuinness. Seconded by Dr. Mary Anne Enns.

Minutes of December 13, 2023 Florida Center for Nursing board of directors meeting reviewed and approved at the March 14, 2024 meeting.