



**Florida Center for Nursing
Quarterly Board of Directors Meeting**

Wednesday, March 5, 2025

Florida State University
FSU College of Nursing
98 Varsity Way
Tallahassee, FL 32308

Mission:

The Florida Center for Nursing is established to research and address issues of supply and demand for nursing, including issues of recruitment, retention, and utilization of nurse workforce resources.

Vision:

The vision of the Florida Center for Nursing is to ensure that the health care needs of the residents and visitors of Florida are met by a competent and sufficient nursing workforce.

Values:

Accountability	We commit to delivering the FCN's statutory goals.
Integrity	We practice high ethical standards through interpersonal and interprofessional relationships.
Respect	We cultivate collaborative partnerships that promote access for everyone.
Courage	We take bold steps to create innovative best practices to advance the nursing profession.

Business Meeting Minutes

Business meeting called to order and roll call conducted at 9:33 a.m.

Attendance:

FCN Board of Directors in Attendance:

Ms. Kristina Cloversettle, Ms. Julianne Colle, Ms. Suzanne Depew (virtual), Dr. Mary Anne Enns, Dr. Michele Heston, Ms. Joanne S. Hoertz (virtual), Dr. Robin McGuinness (virtual), Dr. Jacqueline Munro, Ms. Michele Panetta (virtual), Ms. Monica Puga (virtual), Dr. Robert Keiser (virtual) and Dr. Leslie Rogers.

Excused: Dr. Louisana Louis.

Quorum established: Yes.

FCN Staff in Attendance: Dr. Rayna Letourneau, Ms. Ana Sanchez, and Ms. Vincenza Shaw (virtual).

Recorders: Ms. Ana Sanchez and Ms. Vincenza Shaw (virtual).

1. Approval of December 3, 2024, Minutes

Motion to approve the December 3, 2024, FCN Board of Directors quarterly meeting minutes by Dr. Mary Anne Enns. Seconded by Dr. Jacqueline Munro.

Approved unanimously. Motion carried.

2. Strategic Thinking Session with Mr. John Spence

Mr. Spence facilitated the directors through a strategic thinking session, to identify the strategic direction and impact of the FCN.

Informational.

Meeting break at 12:05 p.m.

Meeting resumed at 1:01 p.m.

3. FCN Committee Updates

- **Research Committee.**

- The next virtual meeting is scheduled for April 10, 2025, at 1:00 p.m.

Informational.

- **Finance Committee.**

- Dr. Keiser provided a summary of the FCN finances.
- Reviewed the memo from the University of South Florida College of Nursing Finance Office regarding the allowance for the Board of Directors of the Florida Center for Nursing (see Appendix A).
- Reviewed the memo from the University of South Florida College of Nursing Associate Dean of Finance and Administration, Chief Operating Officer regarding a revised timeline for the annual review of the FCN executive director (see Appendix B). Recommend to defer evaluation of the FCN executive director to fall instead of spring.

Motion to extend the fiscal year 2025 stipend for the FCN executive director through September 30, 2025, by Dr. Mary Anne Enns. Second by Dr. Jacqueline Munro.

Approved unanimously. Motion carried.

- **Bylaws Committee.**

- Dr. Keiser provided a recommendation to revise the FCN Bylaws to remove the language in Article IV that states “the FCN board of directors will be issued a \$50 daily allowance when they are on official business, to include travel days and meeting days.”

Motion to remove the allowance section from Article IV of the Bylaws by Dr. Jacqueline Munro. Seconded by Ms. Julianne Colle.

In favor of motion: Ms. Kristina Cloversettle, Ms. Julianne Colle, Ms. Suzanne Depew, Dr. Michele Heston, Ms. Joanne S. Hoertz, Dr. Robin McGuinness, Dr. Jacqueline Munro, Ms. Michele Panetta, Ms. Monica Puga, Dr. Robert Keiser and Dr. Leslie Rogers.

Opposed: Dr. Mary Anne Enns.

Motion carried.

- Reviewed revisions to travel guidelines for the FCN board of directors (see Appendix C).

Motion to approve revised travel guidelines to allow directors to handle individual travel accommodation by Ms. Kristina Cloversettle. Second, by Dr. Mary Anne Enns.

Approved unanimously. Motion carried.

- Performance Appraisal Committee.
 - Next meeting pending based on new timeline for review of FCN Executive Director's appraisal.

Informational.

4. Review of FCN Reports

Reviewed the Florida Center for Nursing Impact Report 2024 (<https://flcenterfornursing.org/about-us/annual-impact-reports/2024-impact-report/>) and key findings from The State of Nursing Education in Florida 2025 (<https://flcenterfornursing.org/research-data/nursing-education-reports/the-state-of-nursing-education-in-florida-2025/>)

Informational.

5. National FNP Pass Rates (Article Discussion)

Reviewed article published by Advanced Practice Education Associates (APEA). FNP pass rates drop for 5th consecutive year (<https://www.apea.com/blog/FNP-pass-rates->

[drop-for-fifth-consecutive-year-62/#:%7E:text=Pass%20rates%20on%20the%20most,a%2013%25%20drop%20since%202018\).](#)

Informational.

6. Executive Director Update

Dr. Letourneau provided a quarterly update to the directors. Information included a review of state and national bills and resolutions that impact Florida's nursing workforce and recent presentations to the Florida Legislators on February 12, 2025, to the Florida Senate Appropriations Committee on Higher Education and on February 19, 2025, to the Florida House Health Professions and Programs Subcommittee. Additionally, collaboration with communities of interest was discussed.

Informational.

7. Chairperson-Elect Update

The chairperson-elect expressed gratitude to the FCN staff and board of directors.

Informational.

8. BOD Individual Updates

The directors provided updates regarding topics that are pertinent to their specialty areas as well as geographic locations. Items discussed included:

- Workplace violence and its impact on retention.
- Florida's first cohort of the LPN to RN curriculum will graduate June 30, 2025.
- The potential to change statewide PN education curriculum to include intravenous therapy as part of the curriculum instead of post-program content.

Informational.

9. Upcoming Quarterly Full Board of Directors Meetings

Future quarterly BOD meetings are tentatively scheduled at the following locations:

- June 18, 2025, at the University of South Florida, Tampa, FL.
- September 18, 2025, at South Florida State College, Avon Park, FL.
- December 10, 2025, TBD.

Motion to adjourn at 3:40 p.m. by Dr. Mary Anne Enns. Second by Ms. Kristina Cloversettle.

Minutes of March 5, 2025, Florida Center for Nursing board of directors meeting reviewed and approved at the June 18, 2025, meeting.