



**Florida Center for Nursing
Special Meeting Minutes**

Tuesday, September 29, 2026, 8:30 a.m. ET

University of South Florida

Marshall Student Center

MSC 3700

4103 USF Cedar Circle

Tampa, FL 33620

Mission:

The Florida Center for Nursing is established to research and address issues of supply and demand for nursing, including issues of recruitment, retention, and utilization of nurse workforce resources.

Vision:

The health care needs of the residents and visitors of Florida are met by a competent and sufficient nursing workforce.

Values:

Accountability	We commit to deliver on the Florida Center for Nursing's statutory goals to the nursing profession, the residents, and visitors of Florida.
Integrity	We practice high ethical standards through interpersonal and interprofessional relationships.
Respect	We cultivate collaborative partnerships that promote access for everyone.
Courage	We take bold risks to create innovative best practices to advance the nursing profession.

Special Session Meeting Minutes

Business meeting called to order and roll call conducted at 8:32 a.m.

The Florida Center for Nursing is proudly headquartered at the University of South Florida College of Nursing

12901 Bruce B. Downs Blvd., MDC 22 | Tampa, FL 33612 | www.flcenterfornursing.org

Attendance:

FCN Board of Directors in Attendance:

Dr. Julianne Colle (virtual), Ms. Kristina Cloversettle, Dr. Mary Anne Enns, Dr. Michele Heston, Ms. Joanne Hoertz (virtual), Dr. Robert Keiser (virtual), Dr. Robin McGuinness (virtual), Dr. Jacqueline Munro, Dr. Leslie Rogers, and Ms. Monica Puga (virtual)

Excused: Ms. Suzanne Depew and Dr. Louisana Louis

Quorum established: Yes

FCN Staff: Dr. Rayna Letourneau, Ms. Ana Sanchez, and Ms. Caitlin Moriarty

Recorder: Ms. Ana Sanchez

Review Executive Director, Dr. Rayna Letourneau's, annual evaluation.

A motion to discuss the annual performance evaluation of Executive Director, Dr. Rayna Letourneau, was made by Dr. Mary Anne Enns and seconded by Dr. Robin McGuinness.

Motion carried unanimously.

A motion to discuss the Appraisal Committee's recommendation that Executive Director Dr. Rayna Letourneau receive an overall rating of Exceeds Expectation for fiscal year 2026 was made by Dr. Leslie Rogers and seconded by Ms. Kristina Cloversettle.

Motion carried unanimously.

Executive Director Stipend Recommendation

A motion to approve a 4% increase to the stipend portion of the Executive Director, Dr. Rayna Letourneau's salary for effective dates of July 1, 2026, through June 30, 2027, with the 4% increase calculated based on the stipend amount in effect from July 1, 2025, through June 30, 2026, was made by Dr. Mary Anne Enns and seconded by Dr. Leslie Rogers.

Motion carried unanimously.

A motion to extend the Executive Director stipend, including the approved increase, as of July 1, 2027, through September 30, 2027, for Executive Director, Dr. Rayna Letourneau, was made by Dr. Robin McGuinness and seconded by Dr. Jacqueline Munro.

Motion carried unanimously.

Approval of Special Session Minutes

A motion to approve the minutes of September 29, 2026, Board of Directors Special Session, as presented, was made by Dr. Leslie Rogers and seconded by Dr. Mary Anne Enns.

Motion carried unanimously.

A motion to adjourn the meeting was made by Ms. Joanne Hoertz at 8:51 a.m. and seconded by Dr. Mary Anne Enns.

The motion was approved, and the meeting was adjourned.